



2012 PARKING PERMITS

Enclosed is the application for calendar year 2012 parking permits. The back of the permit application form indicates who is eligible – slip licensees, close family members and documented boat partners – and it also includes reminders about the use of parking permits generally. As you may know, we pay particular attention to permit requests for partners. If you have boat partners, make sure that the Harbor has a current partnership agreement on file and the insurance and boat registration documents include all partners. (We have an approved form partnership agreement in MS Word format, if you are interested).

Each berth holder is eligible to receive up to two parking permits. To avoid any misunderstandings, we will issue the parking permits only to the slip licensee at the South Beach Harbor office.

Parking passes will not be mailed out to tenants, so please pick them up at the office.

The slip licensee should complete the permit applications and return it to the Harbor office as soon as possible, but be sure to get them back to us no later than December 15, 2011. After that date you will be charged \$50 for the pass. Permits will be ready for issuance on January 15, 2012.

PARKING PERMIT NOTES

- *Please complete the parking application form even if you believe there is no change from last year. (And, please make sure it's legible!) We have had enough instances of incorrect license numbers showing up in our database that it's worth getting updated information from all permit holders. We will then issue your 2012 permit sticker or a plastic hanging tag (pass) based upon the information you provide.*
- *A single permit sticker must be affixed to the driver's side of your windshield – it cannot be passed from vehicle to vehicle. (That's what a pass is for).*
- *Please be sure not to lose your parking permits. **We charge \$75 for any reissue** of a lost permit. The numbers of lost permits will be recorded and anyone using one will be subject to having his or her vehicle towed.*
- *Vehicles in the parking lot with no current sticker or pass after February 1, 2012 will receive a **\$50 ticket**. On a third offense the vehicle will be towed.*

If you sell your vehicle during the year, please be sure to remove the sticker. That way, if you bring it in, we can issue you a new permit without additional charge.

Return the completed application in the enclosed envelope to the Harbor office – do not return it to the PO Box with your rent payment. It's liable to get lost, as the bank is not equipped to handle the extra paper along with your check.



SOUTH BEACH HARBOR

2012 Parking Permit Application

IMPORTANT

- 1) Permits are due by December 15, 2011 (see back page)
- 2) We are no longer issuing parking stickers (hanging plastic passes only)
- 3) Maximum of TWO passes per slip
- 4) See reverse for eligibility and use restrictions

NAME: _____ SLIP NUMBER: _____

[Local contact in case of vessel emergency - Name: _____ Phone: _____]

PERMIT ONE: Same vehicles as on 2011 permit
(check one) See below

2012 Tag # _____

License Plate Number	Vehicle Owner's Name	Address	Telephone	Relationship to Berth Holder

PERMIT TWO: Same vehicles as on 2011 permit
(check one) See below

2012 Tag # _____

License Plate Number	Vehicle Owner's Name	Address	Telephone	Relationship to Berth Holder

I certify that the statements herein are true and correct and that they are in compliance with the eligibility restrictions on the reverse.

Berth Holder's Signature

Date

Cell #

WHO IS ELIGIBLE FOR CALENDAR YEAR 2012 SOUTH BEACH HARBOR PARKING PERMITS

- 1) The slip licensee who is listed on the DMV registration or Coast Guard documentation.
- 2) Close family members - typically this will be limited to the spouse and/or children of the license holder.
- 3) Documented boat partners - If the boat is owned by a partnership, a copy of the partnership agreement must be on file.
 - Partnerships must have the prior approval of the Harbormaster. A valid Partnership Agreement requires that the original slip licensee maintains a significant ownership interest in the boat (normally at least 25% ownership) and remains personally active in the boat.
 - An eligible partnership will have on file with South Beach Harbor current DMV registration or Coast Guard documentation reflecting ownership by each of the partners and current insurance covering all partners.
 - A copy of the partnership agreement must be on file indicating the respective ownership interests, each partner's share of expenses and the share of profits and income upon sale, rental or other income generating use of the boat.
 - In all cases, the original licensee must remain as agent for the partnership, receiving all billings and signing all agreements.
 - Parking permits will be issued only to the original berth license holder.

REMINDERS ON THE USE OF PARKING PERMITS

1. Permit parking is for authorized persons (see above) to park in designated areas *while they are at the Harbor using their boats*.
2. Subject to availability, tenants are normally allowed up to two temporary daily parking permits (per berth) for use of their guests while the tenants are at the Harbor using their boats. Normally, the tenants will come in to the Harbor office to get the permits, not the guests. On days expected to be particularly busy, tenants may be limited to one temporary permit until the lots are full.
3. Leaving vehicles for over 72 hours **while cruising** requires advance Harbor approval.
4. No other long-term storage of vehicles is allowed.
5. A cardkey is not a parking permit – it just gets you in the gate. A valid parking permit (either permanent or temporary) is always required.
6. **There will be \$50 fee for 2012 permit applications that are returned after December 15, 2011. We charge \$75 to reissue lost permits. ANY LOST PERMITS FOUND IN SERVICE WILL SUBJECT THE VEHICLE TO TOWING AT THE OWNER'S EXPENSE.**

Please Return Permit Application Form to:

South Beach Harbor Office
Pier 40 A – The Embarcadero
San Francisco, CA 94107